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EXTRACT OF YOUR ACHIEVEMENTS RECORDED ON THE NLRD

To safeguard your personal information on the National Learners' Records Database (NLRD), The South African Qualifications Authority (SAQA) has implemented a new procedure to confirm information that recorded under your name on the NLRD.

Please note the process to follow to request an extract from the NLRD:

1. Complete and sign the consent form available on the SAQA website at: <https://verisearch.saqa.org.za/NLRDExtract.aspx>.
2. Scan the fully completed and signed consent form.
3. Attach a copy of your ID Book/Card/Passport to the scanned consent form.
4. Email the scanned consent form and your identification to verifications@saqa.co.za with the subject "Extract from the NLRD".
5. A copy of your "extract from the NLRD" will be sent to you within 25 working days.

NOTE: This is not a verification of your qualifications, but an extract of what is recorded under your name on the NLRD, and it may differ from the qualifications you claim to have. If you want a verifications letter confirming your qualifications, please follow the link below.

<https://verisearch.saqa.org.za/Individuals.aspx>

Yours faithfully
Acting Chief Executive Officer

SAQA'S MISSION

"To ensure the development and implementation of a National Qualifications Framework which contributes to the full development of each learner and to the social and economic development of the nation at large"